

**TOWN OF SARANAC  
REGULAR BOARD MEETING  
DECEMBER 14, 2020, TOWN HALL, 7:00PM**

**Member Present:**

*Timothy Napper (Supervisor)  
Gerald Delaney (Councilman)  
Michele Petrashune (Councilwoman)  
Tracy Eggleston (Councilman)  
Jim Facteau (Councilman)  
Mary Bell (Town Clerk)  
Mark White (Tax Collector)  
Jim Waldron (Highway Superintendent)  
Todd Perry (Code Officer)*

*Also attending meeting: Scott Waldron, Thomas Maggy, Barry Newcombe, Jim Facteau and Tanya Krise.*

*The Supervisor opened meeting at 7:00 p.m. and led the Council in the Pledge of Allegiance.*

**Consideration of the Minutes to the November 23, 2020 Regular Meeting & December 3, 2020 Work session meeting.**

**Resolution 105-2020**

*Motion by: Jerry Delaney (C) second by: Jim Facteau (C)*

*GERALD DELANEY-YES*

*MICHELE PETRASHUNE-YES*

*TRACY EGGLESTON-YES*

*JIM FACTEAU-YES*

*TIMOTHY NAPPER-YES*

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**LOCAL LAW 2-2020**

**Resolution 106-2020**

*Motion by: Jerry Delaney (C) second by: Tracy Eggleston (C)*

*GERALD DELANEY-YES*

*MICHELE PETRASHUNE-YES*

*TRACY EGGLESTON-YES*

*JIM FACTEAU-YES*

*TIMOTHY NAPPER-YES*

Questions, Comments, Petitions from the floor:  
 Nothing at this time.

Correspondence:

Tanya Krise (Associate Vice President) of Northern Insuring Agency came to the Town meeting for a quick presentation of what Northern Insuring has to offer our Town.

Option 1 BSNENY Platinum PPO	Option 2 BSNENY Platinum EX
PPO	POS/PPO
Platinum	Platinum
\$0	\$0
0%	0%
\$5,000/\$10,000	\$5,000/\$10,000
for Kids to age 19 / Adults - 3 visits at \$0 then \$15/\$20 Copay.	PCP - \$0 for Kids to age 19 / Adults - 3 visits at \$0 then \$15/\$20 Copay
\$20 Copay	\$20 Copay
\$15 Copay	\$15 Copay
\$20 Copay	\$20 Copay
\$100 Copay	\$100 Copay
\$100 Copay	\$100 Copay
\$250 Copay	\$250 Copay
None	None
\$10	\$10
\$35	\$35
\$70	\$70
\$62.62	\$76.75
\$172.57	\$150.50
\$1,456.95	\$1,527.50
\$2,459.32	\$2,267.88
2%	1.2%

OVERAGE, IF APPLICABLE. THE BENEFITS DESCRIBED ARE SUBJECT TO THE PLAN SUMMARY OR CARRIER CONTRACT, THE CARRIER CONTRACT WILL

***Financial:***

*Resolution to Approve the Saving Account Balances:*

***Resolution 107-2020***

*Motion by: Michele Petrashune (C) second by: Tracy Eggleston (C)*

*GERALD DELANEY-YES*

*MICHELE PETRASHUNE-YES*

*TRACY EGGLESTON-YES*

*JIM FACTEAU-YES*

*TIMOTHY NAPPER-YES*

*Report of CEO interviews:*

*The Town Board had 6 people that applied for the Code Officer's position.*

*They are all good candidates for the job, it's a hard discussion for the Board and they have not decided who they will be hiring yet.*

*Employee Handbook:*

*The Supervisor had asked for all Board members to review the Employee hand book so they can make any changes for the 2021 year.*

*Councilwoman Petrashune states pay days for elected officer's being changed to once a month. After some discussion on the matter, the Supervisor will be speaking with the Secretary to see which is easier for her.*

Notice of Highway Defects

LOCAL LAW NO. 2 of the year 2020

A local law providing for written notification of defects and obstructions on town highways, bridges, streets, sidewalks, crosswalks and culverts in the Town of Saranac.

Be it enacted by the Town Board of the Town of Saranac,

~~Section 1. No civil actions shall be maintained against the town or town superintendent of highways for damages or injuries to person or property sustained by reason of any highway, bridge, street, sidewalk, crosswalk or culvert being defective, out of repair, unsafe, dangerous or obstructed unless written notice of such defective, unsafe, dangerous, or obstructed condition of such highway, bridge, street, sidewalk, crosswalk or culvert was actually given to the town clerk or town superintendent of highways, and there was a failure or neglect within a reasonable time after the giving of such notice to repair or remove the defect, danger or obstruction complained of. No such action shall be maintained for damages or injuries to person or property sustained solely in consequence of the existence of snow or ice upon any highway, bridge, street, sidewalk, crosswalk or culvert, unless written notice thereof, specifying the particular place, was actually given to the town clerk or town superintendent of highways and there was failure or neglect to cause such snow or ice to be removed, or to make the place otherwise reasonably safe within a reasonable time after the receipt of such notice.~~

Section 2. The town superintendent of highways shall transmit in writing to the town clerk within ten days after the receipt thereof all written notices received pursuant to this local law.

Section 3. It is the intent of the Town Board, pursuant to the Municipal Home Rule Law of the State of New York, to supersede such portions of § 65-a of the Town Law of the State of New York. This Local law shall supersede in its application NYS Town Law §65 a, Sections 1, 2 & 3.

Section 4. This local law shall take effect immediately upon its filing in the office of the Secretary of State.

COMMUNITY BANK		
	11/16/2020	12/9/2020
General	\$854,496.92	807,045.55
Highway	\$1,900,562.44	1,781,138.97
Redford Water	\$141,375.54	140,179.98
Standish Water	\$54,420.01	53,777.10
Saranac Water	\$98,865.40	98,595.31
Roads & Bridges	\$270,021.39	\$270,032.46
Equipment Reserve		\$145,08.74
<b>SUB TOTAL</b>	<b>\$3,319,741.70</b>	<b>\$3,150,769.37</b>

NYCLASS month end		
General (NY Class)	\$32,342.66	\$32,344.69
General/Reserve(NYClass)	\$0.00	\$0.00
Building Fund(NYClass)	\$77,378.09	\$77,382.95
Highway (NY Class)	\$32,012.95	\$32,014.95
Redford Water (NY Class)	\$8,893.15	\$8,893.70
Standish Water (NY Class)	\$4,753.03	\$4,753.32
Saranac Water (NY Class)	\$4,458.81	\$4,459.07
Roads & Bridges(NYClass)	\$10,572.50	\$10,573.16
Equipment, Reserve(NYClass)	\$153,173.24	\$8,176.38
<b>SUB TOTAL</b>	<b>\$323,584.43</b>	<b>\$178,598.22</b>
<b>YTD NYCLASS interest</b>	<b>\$14,231.14</b>	<b>\$14,261.95</b>

<b>Community Bank &amp; NYCLASS total</b>	<b>\$3,643,326.13</b>	<b>\$3,329,367.59</b>
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Saranac Ltg.	\$5,668.22	\$3,354.50
Standish Ltg.	\$732.52	\$527.52
Standish Ambulance		

Expenditures in November	\$135,321.97
Revenue in November	\$115,704.44

	TOTAL BALANCE	2020-2021 APPORTIONMENT	CUMULATIVE ROLLOVER BALANCE
<b>HIGHWAY PROGRAMS</b>			
CHIPS CP-73	\$	\$	\$

	310,996.66	190,993.00	120,003.66
PAVE NY CP-74	\$ 174,346.81	\$ 43,596.05	\$ 130,750.76
EWR CP-75	\$ 71,868.76	\$ 35,934.38	\$ 35,934.38
<b>12/9/2020</b>			
CHIPS	\$ 240,388.06	\$ 190,993.00	\$ 44,783.99
PAVE NY	\$ 8,719.21	\$ 8,719.21	\$0
EWR	\$ 9,357.11	\$ 9,357.11	\$0

Sexual Harassment training:

There will be Training online on Thursday December 17<sup>th</sup>, 2020 at 10:00 a.m.  
All Town Employees need the training once a year.

Assessor situation:

Our Assessor is resigning at the end of the month.  
We have a few applications so far, and will be hiring someone for the position.

Use of the Town Hall:

The Supervisor will forward the "Rules for the Use of Town Hall" with the insurance Information to the Towns Attorney for review.

Update on Salt Shed:

We had 4 Bids for the Salt Shed.  
More information in the month ahead.

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Highway Superintendent's Report:

Cutting edges bids:

The Town Clerk received 3 Sealed Bids:

1. Chemung Supply -\$23,984.40
2. Babcock Highway Supply-\$22,679.80
3. American Blade Manufacturing, LLC- \$24,357.00

*Jim Waldron (Highway Superintendent) asks to purchase a used truck~*

**Resolution 108-2020**

*Put Bid in Press Republican*

*Motion by: Tim Napper (C) second by: Jerry Delaney (C)*

*GERALD DELANEY-YES*

*MICHELE PETRASHUNE-YES*

*TRACY EGGLESTON-YES*

*JIM FACTEAU-YES*

*TIMOTHY NAPPER-YES*

*After the bids are received ~ The Town Board gives the Supervisor authority to open bids and purchase truck, at Work Session meeting on December 22, 2020 at 4:00pm.*

**Resolution 109-2020**

*Motion by: Tim Napper (C) second by: Michele Petrashune (C)*

*GERALD DELANEY-YES*

*MICHELE PETRASHUNE-YES*

*TRACY EGGLESTON-YES*

*JIM FACTEAU-YES*

*TIMOTHY NAPPER-YES*

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**Cutting Edges:**

*Babcock is lowest bid- \$22,679.80*

*The Town Board will review bids.*

*Check with them to make sure the bid will not be with drawn.*

**Resolution 110-2020**

*Motion by: Tim Napper (C) second by: Michele Petrashune (C)*

*GERALD DELANEY-YES*

*MICHELE PETRASHUNE-YES*

*TRACY EGGLESTON-YES*

*JIM FACTEAU-YES*

*TIMOTHY NAPPER-YES*



**Town of Saranac  
Board Meeting  
7:00 PM December 14, 2020**

**Authorizing the Supervisor and Deputy Supervisor to open and award bid for used snowplow truck**

**Resolution 109-2020**

**Motion by: Tim Napper Second by: Michele Petrasune  
GERALD DELANEY -YES  
MICHELE PETRASHUNE-YES  
TRACY EGGLESTON-YES  
JIM FACTEAU-YES  
TIMOTHY NAPPER-YES**

**WHEREAS**, the removal of snow and ice from roads maintained by the Saranac Highway department is of utmost importance; and

**WHEREAS**, the plow trucks owned by the town are aging; and

**WHEREAS**, one of the snowplows recently had to be retired from service; and

**WHEREAS**, it has been deemed the existing vehicles available to be returned to service have been too costly to repair; and now therefore be it

**RESOLVED**, that the Saranac town board hereby authorizes the Town Supervisor and Deputy Supervisor to jointly open bids received for a used plow truck and to award a bid for the purchase of a used plow truck for a sum not to exceed \$35,000.

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License Agreement for Access, Sand removal and Staging by and between the Town of Saranac and Raymond & Barbara LeDuc:

*Supervisor will sign the Agreement*

**Resolution 111-2020**

*Motion by: Jerry Delaney (C) second by: Michele Petrashune (C)*

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

TIMOTHY NAPPER-YES

**Town Clerk's Monthly Report:**

**Resolution 112-2020**

*Motion by: Jim Facteau (C) second by: Michele Petrashune (C)*

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

TIMOTHY NAPPER-YES

**Board of Review**

*It is recommended that the Town has 5 Board Members for the Board of Assessment Review in case someone is unable to be there the night of Grievance night. The Board agrees that it would be a good idea.*

**Water District's**

*Michele Petrashune Reports:*

**Redford:**

*They have testing that needs to be done and is very expensive.*

*Mrs. Petrashune will be checking with Pat to see if the tests are being done yet.*

**Saranac:**

*Nothing at this time.*

**Standish:**

*Need Propane for the plant.*

*Need an IT to check on the computer, it has issue.*

**Town Crier:**

*Nancy Dow~*

*The Town Crier is at the printers.*

*Thank you to Nancy for all her hard work.*

**Code Officer:**

*Todd Perry~ Went out and checked on open permits.*

*The Supervisor asked how the Ganong Drive situation is.*

*Mr. Perry states that it changes daily.*

*2 receipts came back from mail regarding the Bressette Road.*

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**Dog Control Officer:**

*The Report will be attached in the Minute Book.*

**Recreation:**

*Jerry Delaney~ Feels we need the Ice Rink for our residents to have some safe activities to do this winter.*

*There is a pause on Basketball until farther notice.*

**Community Outreach Center:**

*Not at meeting.*

**Tax Collector:**

*Mark White ~ thanks Barry Newcombe for working on his computer and getting Windows 10 set up.*

*Mr. White Gave the Secretary \$3,800.32 ~ for Penalties, Mailing fees, bounced checks and interest.*

**Assessor:**

*Not at Meeting.*

**Building:**

*Nothing at this time.*

**Historian:**

*Not at Meeting.*

**Unfinished Business:**

**Resolution to Modifying Engineering cost for Dashnaw Bridge:**

**Resolution 113-2020**

Motion by: Jim Facteau (C) second by: Michele Petrashune (C)

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

TIMOTHY NAPPER-YES

**Resolution Budget Adjustments:**

**Resolution 114-2020**

Motion by: Jim Facteau (C) second by: Tracy Eggleston (C)

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

TIMOTHY NAPPER-YES

1 Change- Transfer out of DB. \$142,100 ~ \$18,402.7

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Town of Saranac  
Board Meeting  
7:00 PM December 14, 2020

Budget Adjustments

Resolution #1-2020

Motion by: *Gerald Delaney* Second by: *Tracy Eggleston*  
GERALD DELANEY - ✓  
MICHELLE PETRASHUNE - ✓  
TRACY EGGLESTON - ✓  
JIM FACTEAU - ✓  
TIMOTHY NAPPER - ✓

WHEREAS, the budget of the Town of Saranac is a best estimate of what expenses may occur throughout the fiscal year; and

WHEREAS, the year 2020 has been one of unheard of challenges for both our residents and all levels of government; and

WHEREAS, there have been unforeseeable costs encountered by the Town of Saranac; and

NOW THEREFORE BE IT RESOLVED, that funds be authorized for these expenditures as listed below.

\$15,000.00 from A.1990.400 Contingent to A.1220.100 Supervisor Personal Services

\$6,670.54 from A.1990.400 Contingent to A.9010.800 General State Retirement

\$400.00 from A.1990.400 Contingent to A.1355.400 Assessor Contractual

\$40.00 from A.1990.400 Contingent to A.3620.400 Safety Inspection Contractual

\$ 18,402.74 to DB.5112.200 Highway Permanent Improvements

**Comments, Questions, Petitions from the Floor:**

Jessica Rabideau is here to speak with the Town, asking about the Home Town Hero's~  
Ms. Rabideau asks the Town Board to apply for a permit with NYSEG allowing us to put  
brackets on their poles for hanging the flags.

Cost of Banner \$130

Brackets -\$60

Ms. Rabideau gave the Supervisor the information for applying for permit for NYSEG.

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**Authorization to Pay Audited Warrants:**

**Resolution 115 -2020**

Motion by: Michele Petrashune (C) second by: Jim Facticeau (C)

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

TIMOTHY NAPPER-YES

Tim Napper made Motion to close regular Meeting and go into Executive Session at 8:15  
p.m. second by Jerry Delaney All in Favor-Yes

Tim Napper opened Regular meeting back up at 9:09 pm and the  
Meeting was adjourned at 9:10 p.m. The next Meeting (Organizational) will be at 6:00  
p.m. at the Town Hall. The next scheduled Work Session will be January 11, 2021 ~6:00  
p.m. Next Regular Meeting will be held on January 25, 2021 6:00 p.m. at Town Hall.

Respectfully submitted,

Mary Bell

Town Clerk

December 14, 2020

