

**TOWN OF SARANAC
SPECIAL MEETING MINUTES
December 22, 2020 7 PM TOWN HALL**

Present:

Tim Napper, Supervisor
Jim Facteau, Deputy Supervisor/Councilman
Gerald Delaney, Councilman
Michele Petrashune, Councilwoman

Attending: Jim Waldron, Highway Superintendent

Meeting called to order at 4:00 PM

Pledge of Allegiance

As there were no comments from the floor, the supervisor proceeded to bring the council up to speed on recent correspondence from NYMIR regarding risk management. The supervisor also informed the council that after much time spent correcting the document provided by the Town of Dannemora, the contract for the Standish Ambulance District had been signed by both Supervisor Napper and a representative from Lyon Mountain Ambulance Service.

Supervisor Napper reported that \$21,000 in AIM funds had arrived and had been placed in the general fund for the salt shed.

Resolution 116-2020

The only bids for a used truck was for both a \$29,000 tandem and a \$28,000 single axle truck, both from R.R. Charlebois. Michele moved to buy the tandem. Jim seconded. All in favor. Supervisor Napper noted that the truck would be purchased out of the highway equipment and repair lines.

Jerry made a motion to appoint Barbara Napper to the Saranac River Green Trail. Michele seconded. Jerry, Michele and Jim voted yes. Supervisor Napper abstained.

Supervisor Napper explained the low bid for cutting edges was deemed not responsible as delivery could take 10 weeks. The bid was awarded to Chemung.

Resolution 117-2020

Discussion on the code officer position included reasoning as to why James E. Facteau should be chosen. Michele made the motion to hire James E. Facteau. Jerry seconded. All in favor. Starting salary at \$9,000 beginning on January 1, 2021. Salary will be increased to \$10,075 after training is completed.

Resolution 118-2020

Jerry moved to negotiate an agreement with Todd Perry to facilitate the transition between code officers. Jim seconded. All in favor. Suggested \$20/hr rate of pay.

Resolution 119-2020

The council then formally received the resignation letter of Vasso LaForest as assessor. After some discussion, Jim made the motion to hire David Galarneau as assessor for the remainder of the six-year term at a salary of \$22,000 for 2021. Jerry seconded. All in favor.

Discussion ensued on incorporating the new clearing house requirements into the employee handbook.

Jerry introduced **Resolution 116-2020** authorizing certain budget amendments. Seconded by Michele.

The supervisor indicated he intended to implement a purchasing policy of recap snowplow drive tires unless approved by the board.

Discussion ensued about the Tatem's renewal for computer support for highway. It was determined the program is necessary. The discussion also highlighted issues concerning our IT situation. The board expressed concerns that this program should facilitate the production of inventory and repair reports which have not been forthcoming. Councilors also indicated they were still waiting for recommendations on surplus equipment.

Discussion on health insurance brokerage resulted in the supervisor being allowed to make the decision on switching brokers.

Risk management discussions resulted in further discussion on playgrounds. The situation in Standish as well as the lack of facilities in Redford will require further investigations.

Meeting adjourned at 5:21 PM. Jerry motioned to adjourn, Michele seconded.