

**TOWN OF SARANAC**  
**REGULAR BOARD MEETING**  
**April 26, 2021, 6:00 PM TOWN HALL**

**Member Present:**

*Timothy Napper (Supervisor)*  
*Gerald Delaney (Councilman)*  
*Michele Petrashune (Councilwoman)*  
*Tracy Eggleston (Councilman)*  
*Jim Facteau (Councilman)*  
*Mary Bell (Town Clerk)*  
*Jim Waldron (Highway Superintendent)*  
*Jim E. Facteau (Code Officer)*  
*Mark White (Tax Collector)*

*Also attending meeting: Melvin Terry, Bobbi terry, Todd Perry, Scott Waldron. Ashley LaTulip, And Barry Newcombe.*

*The Supervisor opened meeting at 6:00 p.m. and led the Council in the Pledge of Allegiance.*

**Consideration of the Minutes to the March 22, 2021 meeting and the April 5, 2021 Work Session.**

**Resolution 54-2021**

*Motion by: Jerry Delaney (C) second by: Tracy Eggleston (C)*

*GERALD DELANEY-YES*

*MICHELE PETRASHUNE-YES*

*TRACY EGGLESTON-YES*

*JIM FACTEAU-YES*

*TIMOTHY NAPPER-YES*

**Questions, Comments, Petitions from the floor:**

*Melvin Terry asks the Town Board if they could take a look at the town map and get the accurate tax map for the Moore rd.*

*The Town has maintained the road for years and it is a town road.*

*The Board will discuss this further in the meeting.*

*Judy Rascoe addressed the Board asking if they could consider paving the Plumadore road, she has lived there for 40 years and it has never been paved. She understands there is only two houses on the road, but with the New Land Trust up there and it has become a very busy road with traffic. The Supervisor has asked the Highway Superintendent to look at it and they will keep it in mind.*

*Jim E Facticeau addresses the Board regarding the new law that was passed on legalizing Marijuana asking them to consider passing a Local Law that would Prohibits (selling) dispensers (distributors) in the Town of Saranac. He feels it is a gateway drug. What kind of message does this send to our youth? We already have a Law in place for no Adult Entertainment. So, he is requesting the Town Board to take action on getting the Local Law in place.*

**Correspondence:**

*EAS Guidance Concerning marijuana:*

*There was some discussion, and the Board decides they need to consult with Town Attorney Regarding getting a policy in place and Local Law.*

**Salt/Sand Building~**

*The Highway Department has everything ready to go.*

**Supervisor Report:**

**Financial Report:**

**Resolution 55-2021**

*Motion by: Jerry Delaney (C) second by: Michele Petrashune (C)*

*GERALD DELANEY-YES*

*MICHELE PETRASHUNE-YES*

*TRACY EGGLESTON-YES*

*JIM FACTEAU-YES*

*TIMOTHY NAPPER-YES*

<b>COMMUNITY BANK</b>	<b>12/31/2020</b>	<b>1/31/2021</b>	<b>2/28/2021</b>	<b>3/31/2021</b>
General	\$828,612.93	\$1,308,786.45	\$1,453,364.89	\$1,413,299.80
Highway	\$1,854,403.57	\$1,791,176.54	\$2,549,521.71	\$2,503,443.93
Redford Water	\$139,439.92	\$145,868.24	\$154,112.18	\$172,490.19
Standish Water	\$47,504.95	\$56,044.76	\$54,125.56	\$60,390.42
Saranac Water	\$98,146.10	\$100,278.34	\$102,308.19	\$108,098.65
Roads & Bridges	\$270,043.90	\$270,052.40	\$270,058.62	\$270,065.50
Highway Reserve	\$145,033.37	\$220,062.94	\$220,096.70	\$220,134.09
<b>TOTAL</b>	<b>\$3,383,184.74</b>	<b>\$3,892,269.67</b>	<b>\$4,803,587.85</b>	<b>\$4,747,922.58</b>

<b>NYCLASS</b>				
General (NY Class)	\$32,344.14	\$32,345.67	\$32,348.74	\$32,349.98
General/Reserve(NYClass)	\$0.00	\$0.00	\$0.00	\$0.00
Building Fund(NYClass)	\$77,381.67	\$77,385.33	\$77,392.75	\$77,395.81
Highway (NY Class)	\$32,014.42	\$32,015.92	\$32,018.99	\$32,020.23
Redford Water (NY Class)	\$8,893.55	\$8,893.95	\$8,894.75	\$8,895.06
Standish Water (NY Class)	\$4,753.24	\$4,753.51	\$4,754.03	\$4,754.30
Saranac Water (NY Clsss)	\$4,458.99	\$4,459.26	\$4,459.77	\$4,460.04
Roads & Bridges(NYClass)	\$10,572.99	\$10,573.45	\$10,574.44	\$10,574.79
Equipment, Reserve(NYClass)	\$8,176.25	\$8,176.62	\$8,177.37	\$8,177.68
<b>TOTAL</b>	<b>\$178,595.25</b>	<b>\$178,603.71</b>	<b>\$178,620.84</b>	<b>\$178,627.89</b>
<b>YTD NYCLASS interest YTD</b>	<b>\$14,270.41</b>	<b>\$7.54</b>	<b>\$17.13</b>	<b>\$24.18</b>

<b>Community Bank &amp; NYCLASS total</b>	<b>\$3,561,779.99</b>	<b>\$4,070,873.38</b>	<b>\$4,982,208.69</b>	<b>\$4,926,550.47</b>
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Expenditures	\$242,526.46	\$86,265.46	\$169,959.26	\$102,334.59
Revenue	\$217,863.80	\$137,596.18	\$1,621,294.15	\$11,997.56

<b>HIGHWAY PROGRAMS</b>	<b>2020-2021 Apportionment</b>	<b>2020-2021 Available Apportionment</b>	<b>2020-2021 Available Rollover Amount</b>
<b>Balance as of March 16, 2021</b>			
CHIPS CP-73	190,993.00	181443.35	73,432.94
PAVE NY CP-74	43,596.05	41416.25	6,539.41
EWR CP-75	35,934.38	34137.66	5,390.16

Action on Square Dashnaw bridge Bids:

*Tabled Bids for 2 weeks for further discussion and to see if we can get any more funding (Grant) to help with cost of Bridge.*

**Resolution 56-2021**

*Motion by: Jerry Delaney (C) second by: Michele Petrashune (C)*

*GERALD DELANEY-YES*

*MICHELE PETRASHUNE-YES*

*TRACY EGGLESTON-YES*

*JIM FACTEAU-YES*

*TIMOTHY NAPPER-YES*

Action on Document on Town Hall Use document attached

**Resolution 57-2021**

*Motion by: Jerry Delaney (C) second by: Michele Petrashune (C)*

*GERALD DELANEY-YES*

*MICHELE PETRASHUNE-YES*

*TRACY EGGLESTON-YES*

*JIM FACTEAU-YES*

*TIMOTHY NAPPER-YES*

Account of Supervisor's Meeting:

*Dan Stec ~ spoke to all the Supervisor's stating he will help anyone/ (municipalities) he is nonpartisan.*

*Mayor Rosenquist and Supervisor Cashman want a study done on getting a Countywide EMS service.*

*The meetings are a good resource for all Supervisors.*

Playground discussion:

*The Supervisor passed pictures of the Standish playground around for the Board to look at.*

*The Towns insurance is requesting better safety for the children. Looking at some soft dirt under the play equipment. In the future need to look at improvements to the whole playground.*

Billy Jones Grant:

*There is \$82,428.90 left in the grant fund.*

*Already got the Solar Pool Heater & pool pavilion (Structure)*

*The Board needs to decide what to spend the rest of the money on.*

*Looking at Gazebo but need to decide on prices.*

*Get some Picnic tables.*

*More discussion at Work Session meeting in May.*

Electrics /Wishlist:

*TV/ Wall mount has been purchased.*

*We got a Best Buy Credit Card and realized it is for huge purchases 10 or more quantity not for just small electronics purchases.*

Going to have to have an employee use their own credit card to purchase the 2 Microsoft Lab Tops. Councilman Eggleston asks well who is going to get the points. Put money in 2022 budget to get the driveway at Town hall paved~

Saranac Jammers:

The Jammers would like to start back up, and they will start outside first. The Board has no problem with that if they follow the NYS Covid guidelines.

Highway Superintendent's report:

Firearms on Town Property:

The Supervisor has a resolution made up to Prohibit the possession of any firearms in certain public buildings and town vehicles.

Councilman Eggleston makes a motion to table this resolution for 2 weeks for further discussion on the matter. Councilman Delaney think they should talk about it now. Discussion followed regarding the decision to have the supervisor bring a new draft, preferably as an addition to the employee handbook, prohibiting employees carrying firearms onto town property.

Schedule for Spring Projects, Building, Sand Cleanup Shoulders, Ditching Paving:

**Declaring Moore Road and Amell Road Town Roads**

**Resolution 58-2021**

<b>Motion by: Delaney</b>	<b>Second by: Facticeau</b>
<b>GERALD DELANEY</b>	<b>YES</b>
<b>MICHELE PETRASHUNE</b>	<b>YES</b>
<b>TRACY EGGLESTON</b>	<b>YES</b>
<b>JIM FACTEAU</b>	<b>YES</b>
<b>TIMOTHY NAPPER</b>	<b>YES</b>

**WHEREAS**, the Town of Saranac has many roads to serve the needs of residents of our town and others who travel to and through our town; and

**WHEREAS**, the Town of Saranac has maintained the Moore Road to a length of at least .45 miles, starting at State Route 3 and ending at a dead end; and

**WHEREAS**, two different portions of the Moore Road were listed under DOT ID 175925 in the year 2013; and

**WHEREAS**, this current DOT recognition of only .23 miles prevents some of our residents from fully using and enjoying their property; and

**WHEREAS**, the Town of Saranac has also maintained the Amell Road, starting at State Route 3 for a distance of .07 miles for many years;

**WHEREAS**, continuing the maintenance of the full distance of roads is imperative for the continued use and enjoyment of residents and those traveling to and through our town; now therefore be it

**RESOLVED**, that the town board of the Town of Saranac declares that Moore Road and Amell Road are town roads; be it further

**RESOLVED**, that the New York State Department of Transportation designate the roads as Town of Saranac roads and that a copy of this resolution be given to the highway superintendent and the NYSDOT.

### **Establishing and Adopting Sustainable Complete Streets Policy**

#### **Resolution 59-2021**

<b>Motion by: Delaney</b>	<b>Second by: Facticeau</b>
<b>GERALD DELANEY</b>	<b>YES</b>
<b>MICHELE PETRASHUNE</b>	<b>YES</b>
<b>TRACY EGGLESTON</b>	<b>YES</b>
<b>JIM FACTEAU</b>	<b>YES</b>
<b>TIMOTHY NAPPER</b>	<b>YES</b>

WHEREAS, Complete Streets are defined as streets that are safe, convenient and comfortable for all ages and abilities using any mode of transportation (motor vehicle, public transportation, foot, bicycle, etc.); and

WHEREAS, Sustainable Complete Streets are defined as Complete Streets with elements of design, construction and operation that also serve environmental sustainability; and

WHEREAS, Complete Streets design features and practices include, but are not limited to sidewalks, paved shoulders suitable for cycling, designated bike lanes, lane striping, share the road signage, crosswalks, curb ramps, audible pedestrian signals, pedestrian crossing signage, traffic calming measures such as curb bump-outs, center islands and pavement markings, sidewalk snow removal and routine shoulder and bike lane maintenance; and

WHEREAS, streets that support and invite multiple uses, including safe, active, and ample space for pedestrians, bicycles, and public transportation, are more conducive to public life and efficient movement of people than streets designed primarily to move automobiles and trucks; and

WHEREAS, promoting pedestrian, bicycle and public transportation travel as an alternative to the automobile reduces negative environmental impacts, promotes healthy living, and is less costly to the commuter; and

WHEREAS, the full integration of all modes of travel in the design of streets and highways will

increase the capacity and efficiency of the road network, reduces traffic congestion by improving mobility options, limits greenhouse gas emission and improves the general quality of life; and

WHEREAS, many studies show that when roads are better designed for bicycling, walking and transit use, more people do so, and Complete Streets has been recognized and adopted as policy and law at federal, state, county, town, village and city levels in the interest of improving safety and accessibility for all users; and

WHEREAS, the Town of Saranac will explore the maintenance and enhancement of pedestrian, bicycle and trail connections within the hamlet center and address issues of these amenities as needed; and

WHEREAS, the design and construction of new and existing roads in the Town of Saranac should anticipate future demand for biking, walking and other alternative transportation; and WHEREAS, Sustainable Complete Streets are supported by the Institute of Traffic Engineers, the American Planning Association, the American Public Health Association, the State of New York and many other transportation, planning and public health professionals,

NOW, THEREFORE, BE IT RESOLVED, that the Town of Saranac will, to the extent reasonable and affordable, view all transportation improvements as opportunities to improve safety, access, and mobility for all travelers in the Town of Saranac and recognizes bicycle, pedestrian, and transit modes as integral elements of the transportation system; and

BE IT FURTHER RESOLVED, the Town of Saranac and the Town of Saranac Planning Board intends to add Complete Streets concepts into the Town of Saranac Comprehensive Plan; and

BE IT FURTHER RESOLVED, the Town of Saranac will make Complete Streets practices a routine part of everyday operation, will approach every transportation project and program as an opportunity to improve public (and private) streets and the transportation network for all users, and will work in coordination with other department, agencies and jurisdictions to achieve Complete Streets; and

BE IT FURTHER RESOLVED, the Town of Saranac will consider incorporating Complete Streets design features and practices in planning, design, approval and implementation process for any construction, reconstruction, retrofit, maintenance, alteration, or repair of streets, bridges or other portions of the transportation network whenever feasible; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately

**Town Clerk's Monthly Report:**

**Resolution 61-2020**

*Motion by: Jerry Delaney (C) second by: Michele Petrashune (C)*

*GERALD DELANEY-YES*

*MICHELE PETRASHUNE-YES*

*TRACY EGGLESTON-YES*

JIM FACTEAU-YES  
TIMOTHY NAPPERYES

**Water Districts**

*Michele Petrashune Reports:*

**Redford:**

**Saranac:**

**Standish:**

**Town Crier:**

**Code Officer:**

**Dog Control Officer:**

*The Report will be attached in the Minute Book.*

**Recreation:**

*Signups: for baseball, softball.*

**Background checks:**

*Jackie is taking care of this.*

**Community Outreach Center:**

*Not at Meeting.*

**Tax Collector:**

*Total Warrants-\$3,028,120.89*

*Paid- \$2,335,186.99.*

*Unpaid- \$692,933.90*

*Penalties Collected- \$2,428.80*

*Percentage collected -70%*

**Assessor:**

*Not at Meeting.*

**Building:**

*Old Highway Garage:*

**Historian:**

*The Supervisor spoke with Jan Couture, she has moved Mrs. Kelso's files. They will be here at the Town hall now.*

**Unfinished Business:**



**New Business:**

**Resolution prohibiting Firearms on Town Property: Tabled**

**Resolution -2020**

Motion by: second by:  
GERALD DELANEY-  
MICHELE PETRASHUNE-  
TRACY EGGLESTON-  
JIM FACTEAU-  
TIMOTHY NAPPER-

**Amendments to Employee Manual and Code of Ethics: Tabled**

**Resolution -2020**

Motion by: second by:  
GERALD DELANEY-  
MICHELE PETRASHUNE-  
TRACY EGGLESTON-  
JIM FACTEAU-  
TIMOTHY NAPPER-

**Authorization to Pay Audited Warrants:**

**Resolution 62-2020**

Motion by: (C) second by: (C)  
GERALD DELANEY-YES  
MICHELE PETRASHUNE-YES  
TRACY EGGLESTON-YES  
JIM FACTEAU-YES  
TIMOTHY NAPPER-YES

Meeting was adjourned at approximately 7:40p.m. The next Regular Meeting will be on May 24, 2021 at 6:00 p.m. at the Town Hall. The next scheduled Work Session will be on May 10, 2021 at 6:00 p.m. at the Town Hall

Respectfully submitted,  
Mary Bell  
Town Clerk

Portions of these minutes were drafted by secretary to the supervisor Meg Bobbin following the town clerk's administrative leave due to a pending legal issue.

