

*TOWN OF SARANAC
REGULA BOARD MEETING
JUNE 25, 2018, 7:00 P.M. TOWN HALL*

Members present:

*Nick Carter (Supervisor)
Gerald Delaney (Councilman)
Michele Petrashune (Councilwoman)
Tracy Eggleston (Councilman)
Jim Facteau (Councilman)
Mary Bell (Town Clerk)
James Waldron (Highway Superintendent)
Mark White (Tax Collector)
Todd Perry (Code Officer)
Cindy Waldron (Outreach Center)*

Also attending meeting: Barry Newcombe, Kathy Facteau and Scott Waldron.

The Supervisor opened meeting at 7:00 p.m. Michele Petrashune led the Council in the Pledge of Allegiance.

Consideration of Minutes of the May 21, 2018 Regular meeting. Consideration of the Minutes of Work Session on May 14, 2018 & June 11, 2018:

Resolution 59-2018

Motion by: Jerry Delaney (C) second by: Tracy Eggleston(C)

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

NICK CARTER-YES

Questions, Comments, petitions from the Floor:

Nothing at this time.

Correspondence:

Excellus Blue Cross rate change proposal:

Excellus is filing a request with New York State Department of Financial Services to approve a change in the Towns premium rates for 2019. If approved, the percentage change will increase 1.5%.

Comp Alliance Worker's Compensation Funding Notice:

The annual amount the Town pays is \$43,614.

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Notice of Tentative State Equalization rate:

The Assessor has received a copy of data reports showing the computation of the tentative State equalization rate.

Labarge Agency Merger Notification:

The Town's Insurance Company is merging with Eastern Insuring Company. Nothing will change for the Insurance Policy, just new services and areas of expertise to provide the town with.

Supervisor's Report:

Financial report:

Resolution 60-2018

Motion by: Jerry Delaney (C) second by: Tracy Eggleston (C)

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

NICK CARTER-YES

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Attending Seminar for local Officials on Budget Process:

The Supervisor (Nick Carter) and Councilman (Jim Facticeau) will be attending the Seminar.

EMT update:

There is a meeting scheduled for July 13, 2018. All Board will attend meeting to learn more information.

Code of Ethics in Employee Handbook:

The Supervisor attended a safety meeting and wants the Town Board members to review page 12 in Handbook and consider making some changes. The Board will review the Handbook at the next Work Session.

Letter from Karen Waldron-Munson:

Letter is on next page.

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SARANAC TOWN COURT
3668 STATE ROUTE 3, P.O. BOX 147
SARANAC, NY 12981
Phone (518) 293-8082
Fax (518) 293-7706

Hon. Karen Waldron-Munson
Home (518) 293-8169

Hon. Renee M. Drollette
Home (518) 572-8169

June 18, 2018

Nick Carter, Supervisor
P.O. Box 147
Saranac, New York 12981

Dear Mr. Carter,

Please be advised that I am retiring from my employment with the State of New York on July 27, 2018. Per the New York State Retirement System, I must also resign from the position of Town Justice for one day. Therefore; I am requesting that you accept my resignation as Town Justice for the period of one day to commence on July 27, 2018 and reappoint me to said position as Town Justice on July 28, 2018.

If you require anything further, please call me at 518-293-8169.

Thank you.

Sincerely,



Karen Waldron-Munson
Town Justice

cc: file

Resolution:

To accept : Karen Waldron-Munson resignation for July 27, 2018 and re-appoint her on July 28, 2018 as Saranac Town Justice.

Resolution 61 -2018

Motion by: Tracy Eggleston (C) second by: Jerry Delaney (C)

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

NICK CARTER-YES

Highway Superintendent's Report:

The men have been sweeping, putting culvert pipes in.

The Broom broke down, they got it fixed.

Plan on Blacktopping this week. Mr. Waldron would like the Town Board to amend the 284 agreement to pave all of the Canning Road instead of just a portion of it.

They had discussion on the matter, and as long as the money is available they agree for approval of the amended 284.

Motion to adjust: (Amend the 284 Agreement with Highway Department)

Motion by: Jerry Delaney

Second by: Tracy Eggleston

All in favor- Yes

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Department:

Town Clerk Monthly Report:

Resolution 62-2018

Motion by: Tracy Eggleston (C) second by: Jerry Delaney (C)

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

NICK CARTER-YES

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Tax Collector:

Mark White Reports:

139 parcels.

Collected \$3476.81 in penalties.

Assessor:

Stephen Petrashune Reports:

Not at meeting.

Water Districts:

Michele Petrashune reports:

Redford Water:

Boil Water is in affect.

Repairs were done on pipe.

Hopefully by Thursday we can lift the Boil order.

Standish Water:

The Project is moving forward.

Saranac Water:

Still looking for volunteers to join Advisory Board.

Code Officer's Report:

Todd Perry Reports:

2 garages

Total permits~ 14

2 porch/decks.

1 Commercial on Hardscrabble Rd.

2 Stick Built homes.

3 Rehabs.

1 Moldular.

3 Additions.

1 shed.

2 sewer complaints from April. One has been corrected, working with County Health Department on one issue.

Burning ban is over, anyone who is looking to get a burning permit needs to contact DEC Forest Rangers issues the permits.

Dog Control Officer's Report:

The report will be attached in the Minute book.

Community Outreach Center:

May 1- May 31st, 2018

67- Households received services.

17- Medical trips coordinated.

12- Families received emergency food.

64- Households received clothing.

61- Households received Information and Referrals.

Applications are available for Summer Camp Scholarships.

Please call the center for more information.

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Recreation:

Gerald Delaney Reports:

There was some vandalism down at the Doctor's office bathroom. Councilman, Gerald Delaney speaks about looking into getting some security cameras. Maybe consider Cameras all over the Towns property.

175 children signed up for Baseball, softball, and T-ball.

The Pool will be open June 25.

Soccer sign ups are on going until July 9th.

Town Crier:

Not at meeting.

Historian:

Not at meeting.

Buildings:

Tracy Eggleston Reports:

Getting estimate for Highway garage roof.

Old Business:

Resolution to approve standard work day for elected and appointed Officials:

Resolution 63-2018

Motion by: Jerry Delaney (C) second by: Tracy Eggleston (C)

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

NICK CARTER-YES

New Business:

Discrimination Policy Statement amendment:

The Board will discuss and review policy at the Work Session Meeting.

Establishing a Capital reserve fund to finance Highway equipment:

The Board wants to set up a Capital Reserve Fund for Highway Equipment.

Resolution 64-2018

Motion by: Jerry Delaney (C) second by: Tracy Eggleston (C)

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

NICK CARTER-YES

RESOLUTION ESTABLISHING A CAPITAL RESERVE FUND TO FINANCE HIGHWAY EQUIPMENT

RESOLVED, that pursuant to section 6-c of the general municipal law, as amended, there is hereby established a capital reserve fund to be known as the "HIGHWAY EQUIPMENT RESERVE FUND" (hereinafter "Reserve Fund"). The purpose of this reserve fund is to accumulate moneys to finance the cost of a type of equipment. The type of equipment to be financed from the reserve fund is the acquisition of highway equipment.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this reserve fund in the manner provided by section 10 of the General Municipal Law. The governing board may invest the moneys in the reserve fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Saranac. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the reserve fund. The chief fiscal officer shall account for the reserve fund in the manner which maintains the separate identity of the reserve fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the reserve fund.

Except as otherwise provided by law, expenditures from this reserve fund shall be made only for the purpose of which the reserve fund is established. No expenditure shall be made from this reserve fund without the approval of this governing board and such additional actions or proceedings as may be required by section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of section 6-c

Note: If the moneys in the reserve fund will consist of town highway moneys, the establishment of the reserve fund is also subject to the consent of the town superintendent of highways and the approval of the county superintendent of highways. Expenditures would be made on order of the town superintendent of highways upon audit and with the consent of the town board.

Request by ADK Action to Pledge to reduce road salt:

The Supervisor received a request for our municipality to commit with a resolution that the Town of Saranac work to create an effective program to reduce the levels of road salt being used.

Councilman Delaney believes that there is too many things stated in the resolution that the Town wouldn't be able to do. Before agreeing on any resolution he suggest the Board review the resolution and take out the things the Town would not be able to do or able to agree too do. After some discussion ,the Council decides they will discuss this matter at the next Work Session meeting.

Motion by: Gerald Delaney second by: Nick Carter

All in Favor~ YES

Questions, Comments, Petitions from the Floor:

Nothing at this time

Authorization to Pay Audited Warrants:

Check # 29112-29172

Resolution 65-2018

Motion by: Jim Facticeau (C) second by: Jerry Delaney (C)

GERALD DELANEY-YES

MICHELE PETRASHUNE-YES

TRACY EGGLESTON-YES

JIM FACTEAU-YES

NICK CARTER-YES

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Meeting was adjourned at 7:43 p.m. The next regular Board Meeting will be on July 23, 2018 at 7:00 p.m. at the Town Hall. The next scheduled Work Session Meeting is July 9, 2018 at 7:00 a.m. at the Town Hall.

*Respectfully submitted
Mary Bell
Town Clerk
June 25, 2018*

