

**TOWN OF SARANAC
BOARD MEETING
March 13, 2023**

The meeting was called to order at 6:00 PM by the presiding officer at the
Town of Saranac Town Hall

MEMBERS	PRESENT	ABSENT
Timothy R. Napper, Supervisor	X	
Jerry Delaney, Councilor	X	
Michele Petrashune, Councilor	X	
Tracy Eggleston, Councilor	X	
James Terry, Councilor	X	

Also in attendance: Barry Newcombe, Todd Perry, James Waldron (Highway Supt.), David Galarneau (Assessor), Lisa Racette (Secretary to Supervisor)

1. Pledge of Allegiance

2. This meeting is being recorded.

3. General Questions, Comments, Petitions from the Floor - none offered

4. The supervisor indicated that the ground crew recommended the full board inspect the downstairs basement ceilings and walls to determine what renovations may be needed. A short break was taken to the basement.

5. Correspondence

A. Water Surveys – Water survey has been sent out by engineer, awaiting results. The supervisor indicated that he received a letter from the County Treasurer indicating starting January 2024 that the towns would be expected to pick up part of the cost of mailing tax bills. It was indicated that this appeared to be in violation of their own County Law. Supervisor indicated he would reach out to the County Legislature.

B. Cell Tower – The Town received extensive documentation concerning the application for the upgrade of the cell tower on Wilson Road. It was indicated that any modifications to the technology must go through the full permit process.

C.

6. Supervisor's Report

A. Agreement for Cyber Security – **Resolution 36-2023 - Authorization to spend \$4,250 to hire Adirondack Information Security to advise the Town as to how to upgrade cyber security.**

Motion by Jerry, Second by Tracy – All in favor

B. Accounting programs – We would still like to update our accounting program and are waiting for an additional presentation to be given on March 17th.

C. Projects: Downstairs, Kitchen, Ceilings, heat sources, Playgrounds, space at Bowen Road & Parking lot, Firehouse, Flagpole, Lighting, Sidewalks, Ramp – Various projects for the Town Hall and other town facilities were discussed. Sketches of potential ramps for ADA compliance and remodeling of the kitchen were presented. We expect to have an additional quote for the handicap ramp shortly. We hope to see the ramp installed in the near future. The basement tour resulted in a consensus to replace the existing drop ceiling and to price out various options for the other part of the basement. There was also support for rehabilitating the wall, especially where the wallpaper is peeling. Council indicated they would like to see the double doors on the south side of the building be replaced with one single door. Heat sources for various town facilities were discussed, no action was taken. There was consensus that the Bowen Road playground and the Redford playground need more mulch. Also, the slide at the Redford playground has a crack and may need replacing. Discussion of moving the grounds storage out of the Bowen Road ensued, and opinions expressed that it would be better not to, as the ground crew's presence gave additional adult supervision to the pool area. The paving of the Town Hall parking lot may need to be postponed due to an already full schedule for the highway department. Tracy mentioned the Hugh Heron shoulders are in dire need of work. Cleanup is planned at the old firehouse and hopefully will be capable for storage usage next winter. It was indicated a flagpole at the Town Green would best be served with a light on top. Other projects at the green included lighting and a sidewalk to the gazebo.

D. LMAS – Meeting was held earlier in the day trying to come up with the best plan moving forward for ambulance services.

E. Easter Egg Hunt – April 8th is the scheduled date for the Easter egg hunt at Bowen Road Park. Some donations have been received. March 30th is scheduled for stuffing the eggs.

F. RFPs for Audit – **Resolution 37-2023 - Authorization to go out for RFPs for the Square Dashnaw bridge audit.**

Motion by Michele, Second by James – All in favor

G. Warranty for Generator – **Resolution 38-2023 – Authorization to purchase a 10 year warranty on the standby generator.**

Motion by James, Second by Jerry – All in favor

H.

I.

J.

K.

L.

7. Highway

A. Paving – Planning paving has been more difficult because asphalt prices have not yet been agreed to. The board further felt it was important to get shoulder work done instead

of just focusing on additional paving. It was felt it may not be practical to pave as much road in 2023 as was done in 2022.

B. Striping

C. Shoulders

D. Fence – Discussion of a fence between the highway property and the soccer fields indicated that something should be done. A firm plan will be developed at a later date. A fence may make the parking situation more difficult for parking as there are two soccer fields. It was mentioned utilizing the Redford field and limiting the Saranac field to only one game at a time.

E. Equipment – **Resolution 39-2023 - Authorization to go out for quotes on a used asphalt roller.**

Motion made by Jerry, second by Tracy – All in favor

F. Salt – It was mentioned we have not yet used our minimum allotment of salt, our choices are either to pay a \$5.00 per ton storage fee or to take delivery of at least the minimum. Due to the Governor's recent proposal to buy NYS items it was decided that we should buy the maximum under the contract as it is expected that NYS salt would cost at least 25% more.

8. Reports

A. Town Clerk - **Resolution 40-2023 - Accept the Town Clerk's monthly report for the Month of February 2023.**

Motion by Tracy, second by Jerry – All in favor

B. Water districts – Michele Petrashune – Morris Coolidge stopped in today and discussed several options for upgrading our various water districts.

a. Redford –

b. Standish –

c. Saranac –

C. Town Crier – Nancy Dow –

D. Tax Collector – Mark White

E. Assessor – David Galarneau - Indicated the trend was still up

F. Code Officer – James E. Facticeau

G. Dog Control Officer – Willie Nelson

H. Community Outreach program

I. Building – Tracy Eggleston

J. Historian – Lisa Racette

K. Recreation - Jerry

a.

b.

c.

L. Capital projects –

9. Resolution 41-2023 Authorization to Pay Audited Warrant dated 3/13/2023

Motion by Michele, second by Tim – All in favor

10. Resolution 42-2023 Accept the minutes of the previous meeting dated 2/27/2023

Motion by Tracy, second by James – All in favor

11. Resolution -2023

12. Other

13. Unfinished Business

14. New Business

15. Questions, Comments, Petitions from the Floor

16. Adjournment – Tracy made a motion to adjourn at 7:21 PM, second by Tim –All in favor

Board Meeting March 27th at 6:00 PM at Town Hall

Respectfully submitted,

Debbie Pellerin
Town Clerk