

**TOWN OF SARANAC
BOARD MEETING
September 22, 2025**

The meeting was called to order at 6:00 PM by the presiding officer at the
Town of Saranac Town Hall

<u>MEMBERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
Timothy R. Napper, Supervisor	X	
Michele Petrashune, Councilor	X	
Tracy Eggleston, Councilor	X	
James Terry, Councilor	X	
Conner Perry, Councilor	X	

Also in attendance: Steve McKenzie, Ray LeDuc Jr., Mark White, Louis Plante, James Bassett, Justin Buskey and Jeff Walker.

- 1. Pledge of Allegiance**
- 2. This meeting is being recorded.**

- 3. General Questions, Comments, Petitions from the Floor - none offered**

- 4. Correspondence**
 - A.
 - B.
 - C.

5. Supervisor's Report

A. Presentation of 2026 Budget- Deb Pellerin, Town Clerk, presented the board with the preliminary budget for 2026. The Supervisor indicated the revenue for most items would remain the same as the previous year, due to the fact that the lighting district has seen substantial increases in costs. Those budgets are proposed to return to their previous levels. The budget for those items has been reduced due to the savings from installing LED lights. Most of the cost for the districts comes from transmission and distribution, not the actual energy cost. The budget hearing will be scheduled for October 27, 2025, at 5:45 PM.

B. Electrical Issues- Bowen Road – We have had substantial issues at the Bown Road park. It was determined that 1 leg of the cable feeding the facility had failed and therefore we no longer had 220 electricity available. This resulted in the well pump burning out as well as no hot water at the 184 Building. The solar grid is inoperative without 220 capabilities. The Supervisor indicated Ray Leduc, Wayne Drollette and Roger Harris had worked to overcome the problem. Ray had even brought his own generator down to try to get the well to operate. The initial estimate was nearly \$10,000 with an estimated time of several additional days before the work would be performed. The contractor also indicated that he needed 50% up front. Further investigation allowed us with much help from Councilor Eggleston to get the job done quicker & without an upfront payment.

The investigation of this issue led to the determination that the panel box in the 184 building was a fire hazard. An estimate to fix the problem should be forthcoming.

C. Bowen Road Pool – The concrete overlaying the electrical line had to be partially removed, it was noted that the concrete was in bad shape. As this is a high-use area, Councilor Eggleston suggested redoing the area with stamped concrete. The Supervisor indicated that the grounds crew had mentioned that the pool had some repair issues. We will investigate the extent of those issues before deciding how to proceed with the concrete repairs.

D. Contract County Roads – The Supervisor indicated he had been leading a coalition of Supervisors from the Towns of Clinton County in trying to achieve a fair contract to plow county roads. Recent increase in reimbursement has been in the 1-3% range. By working together, the group was able to obtain a 15% increase for regular snow removal and 20% increase for high snow roads for this year. The County is proposing a 3-year contract whereas the towns want a 1-year contract. The 3-year contract would contain an increase of 3% in years 2 and 3. Further negotiations are necessary to complete the proposed contract which would need board approval to move forward.

E. Disc Golf – Justin Buskey and Jeff Webber were present to share their ideas about the possibility of establishing a disc golf course at the Bowen Road Park. The Board desires further info as to what the layout would look like, cost & maintenance issues would have to be addressed.

F. Remolding – It was noted that there are still 2 offices on the main floor that have not been remodeled. Support was voiced for remodeling the current Assessor's office before moving the new Assessor in. The Historian office also had not been remodeled, a plan needs to be developed for reuse of the large closet on the lower level that was formerly used by the girl scouts.

G. Furniture – The Supervisor indicated that there have been several comments about the fact that there were few furnishings in the Supervisor's Office. Research into a wooden desk and storage indicated that freight cost could be nearly \$1,000. Further pricing of alternatives will be pursued.

H. Executive Session- Contract/ Personnel

Resolution 113-2025 – Supervisor Napper made a motion to go into an executive session at 6:55 PM. Seconded by Councilor Petrashune – All in favor.

Resolution 116-2025 – Supervisor Napper made a motion to reconvene the regular board meeting at 7:09 PM. Seconded by Tracy Eggleston – All in favor.

I. Town Justices Perry and Facteau have requested permission to apply for a JCAP grant.

Resolution 117-2025 – Authorization for the Supervisor to sign the application for the JCAP grant requested by the Town Justices. Motion by Councilor Terry, seconded by Councilor Petrashune – All in favor.

J. AED – Much discussion centered around the need for defibrillators as it has been proven that they can be lifesaving. It was felt that 3 units were necessary (courthouse, town hall, highway). Further discussion resulted in the desire to have 5 units including the old unit at the pool. James Bassett suggested that we buy 5 new units so that they would all be the same. There was some discussion as to training employees in the operation of the units. The consensus was that all employees should be walked through the procedure.

Resolution 118-2025 – Motion was made to purchase 5 new defibrillators. Motion by Councilor Eggleston, seconded by Conner Perry – All in favor.

K.

L.

6. Highway

- A. Paving – There was discussion as to how we wanted the striping done on the Bowen Road.
- B. Equipment –The Highway Superintendent made a request for a small front-end loader and a new pick up to be purchased. The board expressed their frustration with the fact that our desire to have an overall plan as to how to acquire & replace equipment. As we still need to finish paying for the equipment for two trucks. The board will not move forward with these purchases.
- C. Personnel
- D.

7. Reports

- A. Town Clerk
- B. Water districts –
 - a. Redford-
 - b. Standish –
 - c. Saranac –
- C. Town Crier –. Has been printed
- D. Tax Collector – Mark gave an update on the monies he had delivered that represented fees & interest.
- E. Assessor –
- F. Code Officer – Ray stated permits seem to be at a higher level than normal at 56.
- G. Dog Control Officer – Louis gave an update on conducting a dog census.
- H. Community Outreach program –
- I. Building –
- J. Historian – Trunk or Treat is scheduled for October 25th from 1:00-3:00 at the Town Hall.
- K. Recreation -
 - a.
 - b.
 - c.
- L. Capital projects –

8. Resolution 119-2025 - Authorization to Pay Audited Warrant dated September 22, 2025. Motion by Councilor Terry, seconded by Councilor Petrashune – All in favor.

Resolution 120-2025 - Accept the minutes of the previous meeting dated September 8, 2025. Motion by Councilor Eggleston, seconded by Supervisor Napper.

9. Resolution -2025

10. Executive Session:

11. Other

12. Unfinished Business

13. New Business

14. Questions, Comments, Petitions from the Floor

15. Adjournment @ 7:43 PM – Motion by Tracy, seconded by Conner – All in favor.

**Board Meeting October 13, at 6:00 PM at Town Hall
Board Meeting October 27, at 6:00 PM at Town Hall
Budget Hearing October 27, at 5:45 PM at Town Hall**

Respectfully submitted,



**Debbie Pellerin
Town Clerk**