**TOWN OF SARANAC**

**BOARD MEETING**

**August 14th, 2023**

The meeting was called to order at 6:00 PM by the presiding officer at the

Town of Saranac Town Hall

**MEMBERS** **PRESENT** **ABSENT**

Timothy R. Napper, Supervisor X

Jerry Delaney, Councilor X

Michele Petrashune. Councilor X

Tracy Eggleston, Councilor X

James Terry, Councilor X

Also in attendance: Bonnie Snyder, Jenny Lou Monty, Ray Leduc Jr., Steve McKenzie and Jamie Giroux

1. **Pledge of Allegiance**
2. **This meeting is being recorded.**
3. **General Questions, Comments, Petitions from the Floor - No comments**
4. **Correspondence**

A.

B.

C.

1. **Supervisor's Report**

A. Bonnie Snider request – Bonnie Snyder attended the meeting once again requesting movement on the drainage issue at her residence. The board determined James Terry would speak with highway & try to come up with a solution. She also said she hoped the youth programs would be better supported in the future regarding uniforms.

B. FEMA Situations–Accounting – After speaking with the County Office, the Supervisor decided that the State of Emergency should be extended for 30 more days. In regard to accounting for assets used to repair the storm damage, the State Comptroller's office recommended that it should either be treated as a Capital Project and those expenses sequestered in that account or line could be added to the existing budget to properly track expenses.

C. Cyber Security – In order to move forward with completing our upgrades it was determined that the board would like to move forward with the upgrade to the firewall with Barry Newcombe's recommendation.

**Resolution 88-2023 - Approval to move forward with the upgrades to the firewall**

**Motion by Michele, second by James – All in favor**

D. Court Upgrades – The Justice Court has indicated they would like to apply for a court system grant to accomplish some improvements in their system. It was deemed appropriate as long as there was no cost to the town.

E. Computer for Code Officer – As part of the Cyber Security analysis it was recommended that replacement of the Code Officers computer should be a priority. A computer is estimated at $899.99 and a case for approximately $150.00.

**Resolution 89-2023** **Approval to purchase a new computer and case for the Code Enforcement Officer. Motion by Tracy, second by James – All in favor**

F. Pickup is here – The Supervisor indicated that the new pickup had arrived. Thirty-five thousand will come out of the maintenance budget, just over $18,525.34 will come out of the highway budget as the highway will receive the 2017 Chevy from the Towns maintenance employees.

**Resolution 90-2023** **Approval to pay $35,000 from the A budget and $18,525**.**34 from the DB budget**.

G. Gutter Quotes – As we have been unable to find any interest in quotes for the gutters beyond the 2 quotes which have already been received.

**Resolution 91-2023** **Approval to accept the proposal from Roberts & Gardners at a**   **price of $1920.00. Motion by Tim, second by Tracy – All in favor**

H. Redford Swing set – Saranac American Legion has indicated they wish to purchase a commercial grade swing set for the Redford playground. It may necessitate an additional purchase & installation of more fencing. The consensus was to support the effort.

I. DASNY Grant – There is approximately $10,000 left on the DASNY grant. The Supervisor indicated he was seeking an extension so we could use the remaining funds.

He also indicated that we had once again advertised for audit services for the Square Dashnaw bridge project. To date one firm has expressed an interest.

J. Casella Contracts – Discussion held on renewing the 2 contracts with Casella at a price estimated at $175.00 a month which is still below the price of 4 yrs. ago.

**Resolution 92-2023** **Approval to renew the contracts with Casella for the Town**  **Hall & the Highway Garage – Motion by James, second by Michele – All in favor**

K. CSEA Contract – **Resolution 93-2023** **Authorizing the signing of the CSEA**   **contract. Motion by Tim, second by James**

**Roll call:**

**Tim Napper – aye**

**Michele Petrashune – abstain**

**Tracy Eggleston – aye**

**James Terry - aye**

1. **Highway**

A. Duquette Road Paving - One mile of new pavement has been completed on the Duquette Rd.

B. Net for Salt Building— Due to bird issues at the salt shed it was recently proposed that the Town consider purchasing netting to install in the salt shed.

C.

D.

1. **Reports**
2. Town Clerk - **Resolution 94-2023- Acceptance of the Town Clerks Monthly report for July 2023. Motion by Tracy, second by James – All in favor**
3. Water districts –
4. Redford
5. Standish – There will be a possible extension to the Standish water district due to the old Catholic church being purchased.
6. Saranac – Sent out additional letters about lead lines.
7. Town Crier – Supervisor reported that in addition to the excellent job Nancy Dow does on the Town Crier her efforts to date in teaching line dancing has resulted in nearly $1,000 being donated to our Bicentennial Celebration. Thank you Nancy for your support.
8. Tax Collector –
9. Assessor –
10. Code Officer –
11. Dog Control Officer –
12. Community Outreach program –
13. Building –
14. Historian –
15. Recreation – Report from Recreation Director - none

a. Plan for Bowen Rd. Ballfield – Jamie Giroux indicated he would be happy to meet with Jaki Carter and the Town Supervisor to come up with a plan for the ballfield at the Bowen road park.

b.

c.

1. Capital projects –
2. **Resolution 95 -2023 Authorization to Pay Audited Warrant dated August 14, 2023**

**Motion by James, second by Michele – All in favor**

1. **Resolution 96-2023 Accept the minutes of the previous meeting dated July 24, 2023**

**Motion by Tracy, second by James – All in favor**

1. **Resolution -2023**
2. **Other**
3. **Unfinished Business**
4. **New Business**
5. **Questions, Comments, Petitions from the Floor**
6. **Executive Session—**Contract

**Resolution 97-2023 –7:32 pm Motion made by Supervisor to go into executive session, second by James**

1. **Resolution 98-2023 – Supervisor made a motion to reconvene at 8:09 PM- second by James**

1. **Adjournment @ 8:10 PM – Motion by Tracy, second by James – All in favor**

**Board Meeting August 28, at 6:00 PM at Town Hall**

**Board Meeting September 11, at 6:00 PM at Town Hall**

Respectfully submitted,

Debbie Pellerin

Town Clerk