**TOWN OF SARANAC**

**BOARD MEETING**

**May 22, 2023**

The meeting was called to order at 6:00 PM by the presiding officer at the

Town of Saranac Town Hall

**MEMBERS** **PRESENT** **ABSENT**

Timothy R. Napper, Supervisor X

Jerry Delaney, Councilor X

Michele Petrashune. Councilor X

Tracy Eggleston, Councilor X

James Terry, Councilor X

Also in attendance: James Waldron, Barry Newcombe, Hailee Liberty, Kylee Brault, Julie Cane, Steve McKenzie, Martha Phinney, Ben Phinney, Lisa Racette and Jerry & Kathy Pillar

1. **Pledge of Allegiance**
2. **This meeting is being recorded.**
3. **General Questions, Comments, Petitions from the Floor - none**
4. **Correspondence**
5. Community Bank – Supervisor indicated he had recently been in contact with Community Bank, they would like us to move some money to their bank as they are willing to lock in a rate of 4.95% for a 12 month CD. The Supervisor recommended that $1,000,000 of the Highway money and $100,000 of the Redford water district money be moved to Community Bank in 12 month CD’s. The supervisor also indicated Community Bank had recently begun paying 2.5% on all of our interest-bearing accounts. We received some retroactive interest as a result. The bank manager also indicated a willingness to begin paying interest on 5 Town accounts which have not been interest bearing. It was indicated it was possible to do that and still not pay any fees.

**Resolution 58-2023 – Authorization to move $1,000,000 from Highway funds and $100,000 from Redford water district funds to Community Bank in 12 month CD’s.**

**Motion by Michele, second by James - All in favor**

B.

C.

**Executive Session----- Contract Issues -**  Due to the number of people attending the meeting the Supervisor indicated that the executive session would be moved to near the end of the meeting.

1. **Supervisor's Report**

A**. Cyber Security** – The Supervisor indicated that he was not impressed with the cyber security report, he felt it simply indicated that we needed to do many things but did not make specific recommendations as to what actually needed to be acquired. It was further indicated they had sent the full bill to be paid and had not yet offered any type of follow-up to the report except for one phone call when the Supervisor complained to them about the lack of detail.

B**. CSEA Contract** – The Supervisor indicated the recent CSEA contract proposal which had been supported by the CSEA lawyer has been rejected by the highway workers. It will take some additional time to move onto the next step.

C**. Letter to Paychex** – In order to implement our move to Williamson Law it is necessary to send a 30 day cancellation notice to Paychex. In order to facilitate the orderly reporting of quarterly reports it was felt that their services should be retained through July. Williamson Law would be handling new payroll effective 7/1/23. The 30 day notice will be sent before July 1, 2023.

D**. JCEO** – A recent discussion with JCEO indicated that our facility would be open 2 days in Saranac and 2 days in Dannemora. Wednesday will continue to be the free food day.

E**. Renovations** – The work in the basement has progressed well. The board members were encouraged to inspect the lower level. It appears the cub scouts over the weekend had left marks on the newly painted wall. The sandbox at the Town Park is nearing completion. It is noted that Mark LaVarnway graciously donated (8) 10 foot, 6 X 6 posts so as to build the sandbox without using treated lumber.

F. **Flagpole, Electric** – Flagpole on the Town Green is expected to be erected this weekend. Additionally the grounds crew is working on lighting to both the flagpole and to illuminate the rocks.

G. **Love my Park Day** – Held on 5/21/23, a good turn out to help get our park ready for another successful summer.

H**. Hometown Heroes** – Councilor Terry indicated he expected the first 27 banners to be put up this week. He has sent in an additional 13 applications and figures that interest will probably increase more once the banners start going up.

I**. Camera Policy** – A recent incident near the pavilion caused someone to come forward requesting to view the camera footage of an incident. This incident indicated that the Town should develop a policy as to access of camera footage. Further investigation should yield how the process forward should proceed. The people who installed the cameras were on site and strongly advised employing Spectrum at the Bowen Road Park to enable the cameras to be activated.

J**. Local Law # 1 2023** – Councilor Petrashune reported on what she had learned regarding the proposed law. Our attorney had advised that we might want to think twice before doing this. This action was tabled to a later date as Councilor Delaney was going to do some research. Tabled to a later date.

K.

1. **Highway**

A. Roller – Jim Waldron indicated that he expects both the roller and the new truck to be delivered in the very near future.

B. Truck

C.284’s – The board reviewed the list of proposed paving for 2023. The following roads have been approved, further paving would require additional approval by the board.

**Resolution 59-2023 – Approval to pave 1 mile of new blacktop on each of the following roads: Ryan Road, True Brook Road, Duquette Road and Town Line Road. – Motion by Jerry, second by Tracy – All in favor**

Broom - Jim Waldron expressed his frustration at the lack of available parts for the broom to sweep the roads. Councilor Terry made a motion to rent a broom, councilor Delaney second it and offered a friendly amendment to include the rental rate of $1577.20 per week.

**Resolution 60-2023 - Authorization to rent a broom at the rate of $1577.20 per week. Motion by James, second by Jerry – All in favor**

D. Salt shed – A recent incident in the salt shed resulted in significant damage to one truss. Communication with Casey Dickinson indicated that the contractor who built the shed is building a similar facility in Ellenburg, he recommended having the contractor inspect the damage to the building and develop a plan.

1. **Reports**
2. Town Clerk – **Resolution 61-2023 – Accept the Town Clerks report for the month of April. Motion by Michele, second by James – All in favor**
3. Water districts – Michele Petrashune
4. Redford – Water Board met on 5/15 and decided they should buy a leak detector which would be available for use in the local water districts. The Supervisor also asked for input on how to proceed on securing the source of the Saranac water district. Councilor Delaney indicated we would not be allowed to pay more than market value.
5. Standish –
6. Saranac –
7. Town Crier – Nancy Dow – Submissions need to be in by June 16th
8. Tax Collector – Mark White - absent
9. Assessor – David Galarneau – Grievance Day 5/24
10. Code Officer – James E. Facteau - absent
11. Dog Control Officer – Willie Nelson – absent
12. Community Outreach program – open 2 days per week
13. Building – Tracy Eggleston – previous discussion on salt shed
14. Historian – Lisa Racette – recently held a meeting and continues to plan for the Bicentennial events.
15. Recreation – Jerry – nothing at this time

a.

b.

c.

1. Capital projects –
2. **Resolution 62-2023 Authorization to Pay Audited Warrant dated May 22, 2023**

**Motion by Michele, second by James – All in favor**

1. **Resolution 63-2023 -Accept the minutes of the previous meeting dated May 8, 2023**

**Motion by Tracy, second by James – All in favor**

1. **Other – Board went into Executive Session at 7:15 PM to discuss contract issues. Motion by Michele, second by James**

**Reconvened at 7:40 PM, Motion by Tracy, second by Tim – All in favor**

1. **Unfinished Business**
2. **New Business**
3. **Questions, Comments, Petitions from the Floor**
4. **Adjournment @ 7:41 PM – Motion by Tracy, second by Jerry – All in favor**

**Board Meeting June 12th at 6:00 PM at Town Hall**

Respectfully submitted,

Debbie Pellerin

Town Clerk